

NO SHOW POLICY
Effective January 1, 2008

We appreciate your choosing New Hampshire Orthopaedic Surgery, PA. In order to continue to meet your needs, we find that it has become necessary to implement a change when patients fail to keep their scheduled appointment.

Effective January 1, 2008 we will begin charging \$25.00 for each “no show” visit.

1. If you cannot make your appointment, please call within 24 hours of your appointment to cancel. This call must be made during our normal business hours.
2. If you do not call, you are considered a NO SHOW. If you NO SHOW for consecutive visits, all of your remaining scheduled visits will be cancelled in order to provide the time to other patients.
3. If a patient fails to show up for more than two appointments without cancelling ahead of time, in any given year, he or she may be dismissed from the practice for failure to follow a physician’s recommendations. We very much want to continue serving you, so we urge you to make every effort to keep future appointments.
4. If you are more than 15 minutes late, your appointment may be rescheduled due to conflicting appointments. If you are aware that you are going to be late, please call the office and let us know so that we may do what is necessary to accommodate you.

I have read and understand the above information.

Patient Name (Please print)

Patient Signature

Date